



HORNETS RFC LTD.

COMMUNITY RUGBY SINCE 1962

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Emergency Action Plan Rugby 365 AGP Programme

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Prepared By: RFU, adapted for Hornets RFC by E.J.Griffiths

Name and Address of AGP:

Hornets RFC
Hutton Moor Rd
Weston-super-Mare
BS22 8LY

This plan describes the procedures that are to be undertaken in the event of an emergency. It applies to the AGP and immediate surrounds and aligns with the Hornets RFC Emergency Action Plan. It is important for AGP operational team at Hornets RFC to read and understood the procedures set out.

Procedures:

The AGP:

- Access for emergency services to the AGP is achieved primarily from the gated entrance adjacent to the Club main entrance. This is clearly marked and car parking excluded. Pitch gates are un-padlocked during opening hours and then locked outside of these hours.
- All Keys for the AGP and its ancillary facilities remain on site and located in one set place. The location of which is behind the main bar accessed via the Club Manager as contact.
- A landline telephone can be found in the club house, located behind the main bar, should a mobile phone not be available in case of an emergency.
- First aid kits are located in two locations on site. One kit can be found inside of the container and the second kit is located behind the main bar.
- Two First Aid rooms are available. The Club First Aid and physio's room, adjacent to the changing rooms, contains a First Aid kit and additional equipment. A second First Aid room is located at the entrance to the Clubhouse; this is manned and stocked by representatives of visiting teams where Hornets RFC sides are not playing.
- Two defibrillators are located on site. One is located behind the main bar and its location is well signed. The second is held in the second First Aid room.



AGP Equipment:

- Regular checks of First Aid kits take place and stock levels ensured at the correct level and all items are in date. Where stock has been used said items are replaced immediately.
- Hard copies of Rugby 365 accident and incident report forms can be found within a folder behind the main bar. These need to be completed with any accident or incident on the AGP or surrounding area.

Internal Support Personal

- When the AGP is in use a qualified first aider needs to be on site and available.
- Health and Safety lead for the site is the Hornets RFC Safety Officer. Details can be found below and they should be made aware of any incident on site within 24hrs of the incident occurring.

Name: Eric Griffiths
Contact Number: 07801841806
Email: eric140253@gmail.com

External Support Personal

- Material data sheet for rubber crumb and petrol can be found in the red folder in the container under material data sheet these can be shared with emergency services should it be required.

Emergency services number – **999**

Evacuation

- If an evacuation of the site is required users will be guided off the pitch through the exit gates that are available, using the nearest and accessible one in first instance.
- All users will then be signposted to the Club car park on site as the Assembly Point, where users and staff can be accounted for.
- Scenarios where this can be implemented:
 - Power/Lighting failure at site
 - Flood/fire/storm structural damage

After an Emergency:

- A record of the incident shall be made using the Rugby 365 incident accident reporting form. A copy of the completed form is to be sent to rugby365@rfu.com with another copy remaining at the site.
- The Rugby 365 operations team will review the emergency action plan to review its effectiveness in line with the procedures set out in the above on an annual basis.